

Spotlight - SERP - DrillDown

Preparation if using provided demo data

1. Import Demo Data
2. Login with
Standard ID: sample@hansaworld.com
Passworld: Sample99

Preparations when using Sample data

1. Import Sample Data
2. Create a Quotation to any customer with the following attributes:
Quotation Class: W
Item: 10111
Qty: 10
% (discount): 12
Status: Accepted
OK and save the record
3. Create an Order from Quotation >> Create >> Order
4. On Document Manager >> Operations>> Create Note, Fill in the following info:
Comment: Discount Approval
12% granted because of the order size. Approved by: Bill Works
// BW (and add a reasonable date) YYYY-MM-DD
5. Create a Delivery from Order >> Create Delivery and OK the Delivery
6. Create an Invoice from Delivery >> Create >> Invoice. OK and Save.
7. Make sure Profit & Loss Report is on the personal Desktop
Archive >> Nominal Ledger >> Report >> Profit & Loss
8. Make sure Reporting periods are updated so the top most period includes the current year.

A great feature I would like to show you is our 'drill down' functionality

ACTION: Select the Nominal Ledger Archive >> then double click on the Profit & Loss Report

All reports in Standard ERP have a drill down on certain fields with a blue underline
From the Profit and Loss report, I can drill down on any of these accounts

ACTION: Point to the accounts column and Select account 100

I can click on 100 to view all the Nominal transactions for the Sales of Audio

I now see the transactions report and I notice an unusual value there that is quite high, that I would like to investigate.

To do this I can further drill down by clicking on the transaction number

ACTION: Select/click on the last transaction posted (S/INV.10000034)

which will open the actual record directly from the report. We can see that the drill down does not just open a report, it can in fact open a specific record in Standard ERP

I can now see the full details of this transaction, but I am interested in the actual invoice, so I can open the related 'record' that generated this NL transaction,

ACTION: Select Operations Menu, then Open Subsystem Record

Now I can view the invoice that was sent out to the customer and full details of the items sold and the salesman. The invoice shows that we sold 10 SuperPlus HiFi systems, made up of all these components (point to the components) , this explains the high value but the discount of 12% seems a bit high,

I can view the original Sales Order to get more info by clicking on the Link Manager icon

ACTION: Select the Link Manager on the Invoice and open the linked Order

From this Sales Order

ACTION: Open the Link Manager on the Sales Order to show linked Records, but don't open them.

I can directly open the quotation related to this order, or the invoice which we just viewed, or the delivery that was generated from this order, but I can also select the Document Manager

ACTION: Select the Document Manager on the Sales Order

Which shows a note

ACTION: Double click on Note: Discount Approval

that explains the rather large discount that was given on this order.

So with a few clicks I was able to quickly drill down from the profit and loss all the way to the quotation, and manage to investigate the large value in the report. I am sure your auditors will also appreciate a system that enables them to do this.

With Standard ERP drill down functionality we can analyse reports easily and efficiently